

LEAD & COPPER RULE COMPLIANCE SERVICES RFP

Description and Nature of Project

City of Adrian has been awarded a grant from the Georgia Environmental Finance Authority (GEFA) to implement the requirements of the U.S. EPA's Lead & Copper Rule. City of Adrian is seeking a consultant to provide compliance and implementation services to assist in this effort. The successful candidate will assist the City of Adrian in the development of a Service Line Inventory (SLI) with field investigations, Service Line Replacement Plan (SLRP), tap sampling, and educational outreach programs and replacements to comply with the updated law.

Scope of Work

City of Adrian is soliciting a firm to work closely with City of Adrian Staff and assist in providing implementation services related to the EPA's Lead and Copper. The City of Adrian has a population of 570. The requirements of City of Adrian and the Lead and Copper Rule Revision are:

- Service Line Material Inventory and submission to EPD
- Service Line Verification
- Service Line Replacement Plan, including development of EPA required Standard Operating Procedures
- Tap Sampling Plan Update
- Additional Tap Sampling Program
- Point of Use Device Program
- Public Outreach, Education and Notification Program

In addition to these requirements, the successful candidate will provide the following:

- Staff training
- Public presentation of inventory results
- Web-based map and informational dashboard that can be made available to the public through City of Adrian's website

All inventory and replacement plan data shall become the property of City of Adrian at the completion of the project. If software is used to complete the inventory by the contractor, please include that as a lump sum line item under data management.

Project Timeline

The Service Line Inventory must be completed and submitted to the Georgia Environmental Protection Division no later than October 16, 2024. The Service Line Replacement Plan and other compliance components will be due by the date prescribed by the U.S. EPA in the Lead and Copper Rule Improvements.

Proposal

Interested companies are required to submit their sealed bids containing the following information:

1. **Company Introduction:** Briefly introduce your company, its history, and relevant experience in providing similar compliance assistance services.
2. **Technical Approach:** Describe your approach to completing the Lead Service Line Inventory (LSLI), including field investigation services, and Service Line Replacement Plan (SLRP) within the specified timeframe.
3. **Experience and Qualifications:** Highlight your team's expertise and qualifications in working on projects related to drinking water compliance and lead/copper mitigation.
4. **Implementation Plan:** Provide a detailed plan outlining how you will meet the requirements of the LCRR, including tap sampling, public education, customer notification, and point-of-use device distribution.
5. **Project Timeline:** Present a comprehensive timeline with clear milestones and deliverables for the entire project duration.
6. **Price Proposal and Project Budget:** Submit a detailed price proposal and budget breakdown for the entire project, including all associated costs and fees. Provide a per-service cost for field investigations. Please include a final overall price at the bottom assuming the number of services are accurate at the beginning of RFP. This price must include all field investigations and subcontracted work needed to complete this job for the municipality.
7. **References:** Provide at least three references from past clients or projects related to water quality compliance.

Submission Details:

Please submit your sealed proposals in physical format to the address below no later than September 30, 2024. The proposal envelope shall be clearly labeled "Lead & Copper Rule Compliance Assistance Proposal – City of Adrian."

Please also send an electronic copy to [478-668-4724](tel:478-668-4724) before the bid date to ensure we have all bidders and copies in email and physical form.

Mayor Wynola Smith – mayorwynolasmith@gmail.com
City of Adrian
304 West Main Street
Adrian, GA 31002

Other Information:

Disadvantaged Business Enterprises (DBE), including Minority and Women Owned Businesses (MBE and WBE), are encouraged to submit a proposal.

Example Bid Proposal

EPD Lead and Copper Inventory					
1005	1	LS	Contracted Services - Field Investigation	\$	\$
1010	1	LS	Inventory completion and submission to EPD	\$	\$
1015		EA	Price Per service including all appurtenances associated with completing the inventory	\$	\$
1020	1	LS	Contingency	\$	\$
Total Construction					\$

Scoring Criteria

1. Price Competitiveness _____ 1-5
2. Completeness of RFP _____ 1-5
3. Ability to provide services for this job _____ 1-5
4. Staff and subs capable of completing job _____ 1-5

_____ Total Score